

Cofnodion o gyfarfod Mis Tachwedd 2019 Cyngor Cymuned Llanddarog a gynhaliwyd ar y 13/11/2019 yn Neuadd / Clwb Mynyddcerrig am 7.30pm.

Minutes of the November 2019 meeting of Llanddarog Community Council held on the 13/11/2019 at Mynyddcerrig Hall / Club at 7.30pm.

181/2019-20 Presennol / Present:

Cynghorwyr / Councillors: R Newell (Cadeirydd / Chairman), M Rees, W Evans, T Evans, E Davies, H Jones (7.35pm), S Herridge, J Youens & R Owen.

Clerc / Clerk.

Mr H Francis, Cyfarwyddwr - Gardd Fotaneg Genedlaethol Cymru / Director – National Botanic Garden of Wales.

Cyfieithydd / Translator.

182/2019-20 Ymddiheuriadau / Apologies.

Cynghorwyr / Councillors: J Williams O.B.E & R Jones.

183/2019-20 Datganiadau o fuddiannau personol / Declarations of personal interest.

Dim / None.

184/2019-20 Mynediad i'r cyfarfod - Cynghorydd H Jones am 7.35 pm. / Entry into meeting – Councillor H Jones at 7.35pm.

185/2019-20 Cyfle i'r cyhoedd i annerch y Cyngor ar eitemau'r agenda (Fe wnaeth yr eitem agenda yma dweud byddai'r Cyngor yn derbyn Mr H Francis, Cyfarwyddwr - Gardd Fotaneg Genedlaethol Cymru, mewn hyn o beth.) / Opportunity for the public to address the Council on agenda items (This agenda item stated that the Council would be receiving Mr H Francis, Director – National Botanic Garden of Wales, in this regard.)

Rhoddodd Mr Francis drosolwg o'r buddsoddiad cyfredol yn yr Ardd. Hefyd, esboniodd am sefyllfa ariannol yr Ardd a rhoddodd drosolwg o'r nifer o ymwelwyr ynghyd â'r cyfraniad y mae'r Ardd yn ei wneud i economi'r ardal (gan gynnwys ystadegau cyflogaeth). Amlinellodd Mr Francis fod yr Ardd bob amser yn ceisio ymgysylltu â'r gymuned leol a wnaeth ef drafod materion lleol gyda'r Cynghorwyr - gan gynnwys pwyntiau mynediad i'r Ardd. Ar ôl cael ei ddiolch am ei bresenoldeb, gadawodd Mr Francis y cyfarfod am 8pm - i beidio â dychwelyd. /

Mr Francis provided an overview of the current investment in the Garden. He also explained the financial position of the Garden and gave an overview of visitor numbers together with the contribution that the Garden makes to the economy of the area (including employment statistics). Mr Francis outlined that the Garden is always seeking to liaise with the local community and he engaged in a discussion with

Councillors on local matters – including access points to the Garden. Upon being thanked for his attendance, Mr Francis left the meeting at 8pm - not to return.

186/2019-20 Materion Plismona a diogelwch ffyrdd. / Policing and Road Safety Matters.

Dim / None.

187/2019-20 Materion Cyngor Sir - Cynghorydd Sir A Davies. / County Council matters - County Councillor A Davies.

Roedd y Cynghorydd Sir Davies wedi ymddiheuro ymlaen llaw am ni allai fynychu'r cyfarfod hwn. Cododd yr Aelodau bryderon mewn perthynas â chartrefi gwag sydd dan eiddo'r Cyngor Sir yn yr ardal o ystyried y sefyllfa o ran angen tai. Penderfynwyd anfon y pryderon hyn ymlaen i'r Cyngor Sir. /

County Councillor Davies had apologised in advance as she could not attend this meeting. Members did raise concerns in relation to empty County Council owned homes in the area given the position with housing need. It was resolved to forward these concerns to the County Council.

188/2019-20 Adroddiad y Cadeirydd. / Chairman's Report.

Croesawodd y Cadeirydd pawb i'r Cyfarfod. Adroddodd ei fod wedi mynychu Gwasanaethau Sul y Cofio yn Llanddarog a Mynyddcerrig. Penderfynwyd diolch i'r Cadeirydd am ei adroddiad. /

The Chairman welcomed everyone to the meeting. He reported that he had attended the Remembrance Day Services in Llanddarog and Mynyddcerrig. Resolved to thank the Chairman for his report.

189/2019-20 Cadarnhau ac arwyddo Cofnodion Cyfarfod y Cyngor - 09/10/2019. Confirmation and signing of the Minutes of the Council meeting - 09/10/2019.

Fel sy'n arferol, roedd y Clerc wedi darparu cofnodion drafft i'r Aelodau cyn y cyfarfod gyda'r agenda / galwad i fynychu. Darllenodd allan y Clerc sylwadau gan y Cyng J Williams (derbyniwyd drwy e bost) mewn perthynas â chofnod 166/2019-20. Ar ôl cynnig gan y Cynghorydd (Cyng.) M Rees ac eilio gan Cyng. R Owen; penderfynwyd cadarnhau a llofnodi'r cofnodion (dan law'r cadeirydd llywyddol). /

As is customary, the Clerk had provided Members with draft minutes in advance of the meeting with the agenda / summons. The Clerk read out comments from Cllr J Williams (received via e mail) in relation to minute 166/2019-20. Following a proposal by Councillor (Cllr.) M Rees and seconding by Cllr R Owen, it was resolved to confirm and sign the minutes (under the hand of the presiding chairman).

190/2019-20 Materion yn codi o'r cofnodion uchod. /
Matters arising from the above minutes.

(a) **Cyfeirir at gofnod 165(a)/2019-20** (Nodi Derbyniadau.) Mae Cyllid a Thollau EM wedi cadarnhau ei bod wedi gordalu'r Cyngor. Penderfynwyd gwneud taliad o £257.20 i Cyllid a Thollau EM. /

Minute 165(a)/2019-20 refers (Noting of Receipts.) *HM Revenue and Customs have confirmed that they have overpaid the Council. Resolved to provide a payment of £257.20 to HM Revenue and Customs.*

(b) **Cyfeirir at gofnod 170/2019-20** ('Gŵyl yr Angylion', Eglwys Sant Twrog, Llanddarog, Rhagfyr 12-15, 2019.) Mae'r Clerc wedi darparu'r addurniadau i'r Cyng M Rees. Penderfynwyd nodi.

Minute 170/2019-20 refers ('Angel Festival, St. Twrog's Church, Llanddarog, December 12-15, 2019.') *The Clerk has provided the decorations to Cllr M Rees. Resolved to note.*

(c) **Cyfeirir at gofnod 176(d)/2019-20** (Fforwm er mwyn i Aelodau i godi adroddiadau / cwestiynau drwy'r Cadeirydd – logo'r Cyngor). Mae'r Cyng M Rees wedi sicrhau dyfynbrisiau gan Highstreet Media Group a Stuart Lloyd Associates. Penderfynwyd cadarnhau'r dyfynbris gan Highstreet Media Group (£150 + TAW).

Minute 176(d)/2019-20 refers (Forum in order for Members to raise reports / questions through the Chairman – Council logo.) *Cllr M Rees has secured quotes from Highstreet Media Group and Stuart Lloyd Associates. Resolved to ratify the quote from Highstreet Media Group (£150 + VAT).*

191/2019-20 Gohebiaeth. / Correspondence.

(a) Nodwyd yr eitemau isod. / *The below items were noted.*

Wrth / From	Testun / Subject
Cyngor Sir Caerfyrddin / Carmarthenshire County Council	(a) Taflen ar Credyd Pensiwn (b) Gweithdai 'Sgiliau ar gyfer chwaraeon' (c) Campau Chwaraeon Actif. / (a) Leaflet on Pension Credits (b) 'Skills for Sport' workshops (c) Active Sports Camps.
Cwar Torcoed Quarry	Hysbyseb oriau gweithio Hydref 2019. / Notice hours of working October 2019.
Comisiynydd Pobl Hŷn Cymru / Older People's Commissioner for Wales	(a) Adroddiad Cyflwr y Genedl (b) Lansio'r ymgyrch #EverydayAgeism (c) Cylchlythyr Bwletin Arbennig. / (a) State of the Nation report (b) Launching of #EverydayAgesim campaign (c) Special Bulletin Newsletter.
Cadw Prydain yn Daclus / Keep Britain Tidy	Amryw (gan gynnwys ymgyrchoedd / gwybodaeth). / Various (including campaigns and information).
Cymorth Cynllunio Cymru / Planning Aid Wales	Digwyddiadau / hyfforddiant. / Events / training.
Sefydliad Bevan Foundation	Cynhadledd 28/11/19. / Conference 28/11/19.

Cymdeithas Clercod Cynghorau Lleol / Society of Local Council Clerks	Is-Etholiad Cyfarwyddwr Cymru - Enwebiadau bellach ar agor. / <i>By-Election of Director for Wales - Nominations now open.</i>
Economi Cymru / Circular Economy Wales	Gylchog Digwyddiad/ <i>Event – Beyond Zero Waste – Building the Truly Circular Economy.</i>
VE day 75	'Mae Cynghorau Tref a Phlwyf ledled Cymru a Lloegr yn cymryd yr awenau wrth drefnu dathliadau lleol i nodi 75 mlynedd ers diwedd y rhyfel yn Ewrop ar yr 8fed -10fed Mai 2020' – cais i'r Cyngor i gofrestru. / <i>'Town and Parish Councils throughout England and Wales are taking the lead in the organisation of local celebrations marking the 75th Anniversary of the end of the war in Europe on the 8th -10th May 2020' – request for the Council to register.</i>
Carnegie UK Trust	Deall Lleodedd yng Nghymru. / <i>Understanding Welsh Places.</i>
Power for People	Cais am gynnig gan y Cyngor ynghylch ymgyrch ynni cymunedol cenedlaethol. / <i>Council motion request regarding national community energy campaign.</i>
Llywodraeth Cymru / Welsh Government	(a) Ymgynghoriadau Cynllunio - 1. Diwygiadau i Adran Tai Polisi Cynllunio Cymru a chyngor a chanllawiau cysylltiedig - Daw yr ymgynghoriad i ben ar 20 Tachwedd 2019, 2. Diwygiadau i Bolisi Cynllunio Cymru ynghylch defnyddio pwerau prynu gorfodol a chanllawiau wedi'u diweddarau ar y weithdrefn prynu gorfodol yng Nghymru - Daw yr ymgynghoriad i ben ar 17 Ionawr 2020, 3. Canllawiau cynllunio diwygiedig mewn perthynas â llifogydd ac erydu arfordirol - Daw yr ymgynghoriad i ben ar 17 Ionawr 2020. (b) Democratiaeth Llywodraeth Leol - Gwahoddiad weithdy. (c) Canllawiau ar sicrhau gwelliannu i fioamrywiaeth o fewn cynigion datblygu (d) Newid a gynigir i Orchymyn Draenio Cynaliadwy (Gorfodi) (Cymru) 2018. / <i>(a) Planning Consultations - 1. Revisions to the Housing section of Planning Policy Wales and associated advice and guidance - The consultation closes on the 20th November 2019, 2. Revisions to Planning Policy Wales regarding the use of compulsory purchase powers and updated guidance on the compulsory purchase procedure in Wales - The consultation closes on the 17th January 2020, 3. Revised planning guidance in relation to flooding and coastal erosion. - The consultation closes on the 17th January 2020. (b) Local Government Democracy - workshop invite (c) Guidance on securing biodiversity enhancements in development proposals (d) SuDS - Proposed amendment to The Sustainable Drainage (Enforcement) (Wales) Order 2018.</i>
Un Llais Cymru / One Voice Wales	(a) Bwletin newyddion Hydref 2019 (b) Hyfforddiant (c) Hysbyseb am Swyddog Datblygu. / <i>(a) News bulletin – October 2019 (b) Training (c) Advertisement for Development officer.</i>
Chwarae Cymru / Play Wales	(a) Prosiect chwarae - lansio ymgyrch newydd yr hydref (b) Bwletin newyddion Tachwedd 2019. /

	<i>(a) Project Play - new autumn campaign launched (b) News bulletin – November 2019.</i>
Comisiynydd Gwybodaeth Information Commissioner	<i>Cylchlythron Hydref a Tachwedd 2019. / October and November 2019 Newsletters.</i>
Menter Gwendraeth Cwm	<i>Cyfarfod nesaf Grwp Cyngorau Cymuned y Gwendraeth. / Gwendraeth Group of Community Councils. 11/11/19.</i>
Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru / Mid and West Wales Fire and Rescue Service	<i>Rifyn Hydref 2019 o Gylchgrawn Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru. / Autumn 2019 edition of the Mid and West Wales Fire and Rescue Service Magazine.</i>
Ffrindiau Eglwys San Pedr Caerfyddin / Friends of St Peters Church Carmarthen	<i>Gwybodaeth cyffredinol a hysbyseb cyngerdd 08/12/19. / General information and notice of a concert 08/12/19.</i>
Bwrdd Cyngorau Iechyd Cymuned Cymru / Board of Community Health Councils in Wales	<i>Ar hyn o bryd, mae'r CICau wrthi'n ymgysylltu â phobl yn eu cymunedau lleol, i ganfod yr hyn sy'n bwysig iddynt am eu gwasanaethau GIG, a beth ddylai eu blaenoriaethau lleol fod. / CHCs are currently engaging with people in their local communities to find out what matters to them about their NHS services, and what their local priorities should be.</i>

(b) Gweithredoedd yn sgil ohebiaeth / *Actions resulting from correspondence:*

1. A48 rhwng Cross Hands a Pensarn.

'Mae Asiant Cefnfyrrdd De Cymru (SWTRA) ac Atkins, ar ran Llywodraeth Cymru yn ymgymryd ag astudiaeth ar hyn o bryd i ymchwilio i welliannau trafndiaeth posib ar yr A48 rhwng Cross Hands a Pensarn. Mae'r astudiaeth yn cael ei chynnal dan Fframwaith WelTAG, sy'n nodi'r arfer gorau ar gyfer datblygu, gwerthuso ac arfarnu ymyriadau trafndiaeth arfaethedig yng Nghymru. Mae ymgysylltu â rhanddeiliaid megis aelodau o'r cyhoedd, busnesau lleol a gwasanaethau brys yn rhan allweddol o broses WelTAG.'

Nododd yr Aelodau mai'r dyddiad cau ar gyfer sylwadau oedd Tachwedd 21 2019 a bod yr ohebiaeth hon wedi cyrraedd gyda'r Clerc ar Dachwedd 7 2019 ar ôl i'r agenda fynd allan am y cyfarfod yma (h.y.cyfarod mis Tachwedd 2019 y Cyngor). Mae'r Clerc wedi gofyn am estyniad ar gyfer sylwadau fel y gellir gosod y mater ar agenda cyfarfod y Cyngor ym mis Rhagfyr 2019. Penderfynwyd bod yr Aelodau yn anfon unrhyw sylwadau at y Clerc ar e-bost fel y gall ymateb cyn Tachwedd 21 2019 pe na bai estyniad i'r dyddiad cau ar gyfer cyflwyno sylwadau yn cael ei ganiatáu. /

1. A48 Cross Hands to Pensarn

The South Wales Trunk Road Agent (SWTRA) and Atkins, on behalf of the Welsh Government, are currently undertaking a study to investigate potential transport improvements on the A48 Cross Hands to Pensarn. The study is being undertaken under the WelTAG Framework, which sets out best practice for the development, appraisal and evaluation of proposed transport interventions in Wales. A key part of the WelTAG process is engaging with stakeholders, such as members of the public, local businesses and emergency services'.

Members noted that the closing date for comments was November 21 2019 and that this correspondence had arrived with the Clerk on November 7 2019 after the agenda had gone out for this meeting (i.e. the November 2019 meeting of the Council). The Clerk has requested an extension for comments so that the matter can be placed on the agenda of the December 2019 Council meeting. Resolved that Members forward any comments to the Clerk on e mail so that he can respond before November 21 2019 in the event that an extension to the deadline for submission of comments is not granted.

192/2019-20 Cynllunio. / Planning.

Nid oedd unrhyw geisiadau cynllunio i'w hystyried. /

There were no planning applications to consider.

193/2019-20 Taliadau. / Payments.

Cadarnhawyd yr isod. / *The below were ratified.*

Rhif Siec. / Cheque Number.	Dyddiad. /Date.	Cyflenwr a manylion./ Suppliers and details.	Swm yn cynnwys unrhyw TAW. / Sum £ inc of any VAT.
1494	15/10/19	Cyflog a lwfans Clerc ar ol treth - cyfnod 7. <i>Clerk salary and allowances after tax - period 7.</i>	376.06
1495	15/10/19	WCVA – Asiant Cyflogres Hydref 2019. – <i>Payroll agent October 2019.</i>	20.10
1496	13/11/19	Proprint – Printio. / <i>Printing.</i>	117.01
1497	13/11/19	Menter Gwasanaethau – cyfieithu. / <i>translation.</i>	131.70
1498	13/11/19	Cyllid a Thollau EM – gordaliad. / <i>HM Revenue and Customs – overpayment.</i>	257.20

194/2019-20 Nodi Derbyniadau./ Noting of Receipts.

Dim byd. /

Nothing received.

195/2019-20 Cadarnhau cylch gorchwyl gweithgor mannau chwarae / agored pentref Llanddarog. /
Ratifying the terms of reference of the Llanddarog village play / open space working group.

Darparwyd cylch gorchwyl drafft cyn y cyfarfod. Darllenwyd allan sylwadau a wnaed trwy e-bost gan y Cyng J Williams i'r Aelodau. Penderfynwyd cadarnhau'r cylch gorchwyl fel y'i cyflwynwyd cyn y cyfarfod heb fod angen gwneud unrhyw newidiadau. /

Draft terms of reference were provided in advance of the meeting. Comments made via e mail from Cllr J Williams were read out to Members. It was resolved to ratify the terms of reference as presented in advance of the meeting without any amendments being required.

196/2019-20 Derbyn adroddiad ar y gyllideb ac adolygu incwm a gwariant am y cyfnod 1/4/19 i 30/09/19. /
Receiving of report on the budget and review of income and expenditure for period 1/4/19 to 30/09/19.

Fe wnaeth bod Aelod derbyn adroddiad o flaen llaw'r cyfarfod. Fe wnaeth yr adroddiad asesu cyllideb 2019-2020. Hefyd, rhoddwyd cysoniad banc at 30/9/19 i'r Aelodau o flaen llaw'r cyfarfod. Cafodd yr Aelodau y cyfle i cael golwg ar y datganiad banc yn y cyfarfod. Balans cau'r datganiad banc ar 30/9/19 oedd £11.241.10 a'r gwir falans cau oedd £11,241.10. Fe benderfynwyd derbyn yr adroddiad. /

Each Member had received a report in advance of the meeting. The report reviewed the 2019-2020 budget. Members were also provided with a bank reconciliation to 30/9/19 in advance of the meeting. Members were offered sight of the bank statement at the meeting. The Bank Statement closing balance on 30/9/19 was £11.241.10 and the true closing balance was £11.241.10. It was resolved to accept the report.

197/2019-20 Ystyried materion yn ymwneud â gollyngiadau Aelodau. /
Consideration of matters relating to Members dispensations.

Ni ofynnodd yr Aelodau am unrhyw geisiadau newydd am ollyngiadau. Mewn perthynas â'r gollyngiadau presennol, nid oedd y Cynghorwyr R Owen, J Youens a W Evans yn teimlo bod angen adnewyddu eu gollyngiadau. Bydd y Cyng R Jones yn cadarnhau ei safbwynt ef i'r Clerc. Penderfynwyd bod y Clerc yn hysbysu'r Cyngor Sir o'r sefyllfa mewn perthynas ag adnewyddiadau cyn gynted ag y bydd wedi cael cadarnhad ysgrifenedig gan y Cyng. R Jones. /

No new applications for dispensations were requested by Members. In relation to existing dispensations, Cllrs R Owen, J Youens and W Evans did not feel that their dispensations needed renewal. Cllr R Jones will clarify his position to the Clerk. Resolved that the Clerk notify the County Council of the position in relation to renewals as soon as he has received written confirmation from Cllr R Jones.

198/2019-20 Ystyried Adroddiad Blynyddol drafft Panel Annibynnol Cymru ar Gydnabyddiaeth Ariannol 2020-21. / Consideration of the Independent Remuneration Panel for Wales Draft Annual Report 2020-21.

Fe wnaeth bod Aelod derbyn papurau o flaen llaw'r cyfarfod. Fe benderfynwyd nodi'r eitem yma. /

Each Member had received papers in advance of the meeting. It was resolved to note this item.

199/2019-20 Gwasanaeth gyflogres CgGC i'r Cyngor. / WCVA payroll services to the Council.

Roedd pob Aelod wedi derbyn copi o'r llythyr eglurhaol cyn y cyfarfod. Cafodd yr Aelodau y cyfle i cael golwg ar y Cytundeb Lefel Gwasanaeth (CLG) arfaethedig yn y cyfarfod. Nodwyd y strwythur priso, ynghyd â'r rhybudd terfynu 60 diwrnod ar gyfer y CLG. Penderfynwyd cadarnhau'r cytundeb ac awdurdodwyd y Clerc i arwyddo'r CLG ar ran y Cyngor./

Each Member had received a copy of the cover letter in advance of the meeting. Members were offered sight of the proposed Service Level Agreement (SLA) at the meeting. The pricing structure was noted, as was the 60 day notice of termination for the SLA. It was resolved to ratify the agreement and the Clerk was authorised to sign the SLA on behalf of the Council.

200/2019-20 Diweddariad i'r reoliadau ariannol. / Update to financial regulations.

Roedd pob Aelod wedi derbyn papur cyn y cyfarfod. Darllenwyd allan cyngor wrth Un Llais Cymru hefyd. Penderfynwyd newid rheoliad 11.1.a.ii yn unol â'r rheoliadau ariannol model diwygiedig a hefyd diweddarau'r terfynau o dan reoliadau contractau cyhoeddus – h.y. y troednodyn i reoliad 11.i.b. /

Each Member had received a paper in advance of the meeting. The advice of One Voice Wales was also read out. It was resolved to amend regulation 11.1.a.ii in accordance with the revised model financial regulations and update the limits under Public Contract regulations – i.e. the footnote to regulation 11.i.b.

201/2019-20 Ceisiadau am gefnogaeth ariannol yn berthnasol a digwyddiadau i'w cynnal cyn Mai 2020. / Requests for financial support in relation to events to be held before May 2020.

Roedd yr Aelodau wedi cael copïau ysgrifenedig o'r ceisiadau isod o flaen llaw'r cyfarfod. 1 Opera Ieuenticid Caerfyrddin a'r Cylch, 2 Cadeirydd Cyngor Sir Gâr – 'Trochfa'r Tymor', 3 Apêl Teganau ac Anrhegion Nadolig Cyngor Sir Gâr. Penderfynwyd rhoi £25.00 i Opera Ieuenticid Caerfyrddin a'r Cylch o dan bwerau Adran 137. Maent yn cynnal sioe ('My Fair Lady') yn y Lyric, Caerfyrddin rhwng 18-22 Chwefror 2020. /

Members had been provided with written copies of the below requests in advance of the meeting. 1 Carmarthen & District Youth Opera, 2 Chairman of Carmarthenshire County Council – ‘Walrus Dip’, 3 Carmarthenshire County Council - Christmas Toy / Gift Appeal. It was resolved to donate £25.00 under Section 137 powers to the Carmarthen & District Youth Opera. They will be holding a show (My Fair Lady) in the Lyric, Carmarthen from the 18-22 February 2020.

202/2019-20 Materion yn ymwneud a coed a blannwyd gan y Cyngor cyn Mawrth 2016.
/ Matters relating to trees that were planted by the Council before March 2016.

Cyfeiriwyd yr Aelodau at ohebiaeth wrth Mr Edwards o Gyngor Sir Gaerfyrddin mewn ymateb i fwriad y Cyngor hwn i fynd i'r afael â materion yn ymwneud â 'ash dieback' (gweler munud 176/2019-20 (b)). Nodwyd bod Mr Edwards yn argymhell cynllun ailblannu coed i gymryd lle unrhyw coed sydd yn cael ei ddymchwel. Nododd yr Aelodau fod y Cyngor Cymuned wedi cael manylion yswiriant Lampeter Tree Services am gyfnod o 12 mis o 06/10/2019. Penderfynwyd gofyn i Lampeter Tree Services i fwrw ymlaen â'r gwaith gofynnol. Penderfynwyd ymhellach bod y Cyngor Cymuned yn cael dyfynbrisiau ar gyfer ailblannu coed maes o law. /

Members were referred to correspondence from Mr Edwards of Carmarthenshire County Council in reply to this Council's intention to address issues with ash dieback (see minute 176/2019-20(b)). It was noted that Mr Edwards is recommending a tree replanting scheme to replace any felled trees. Members noted that the Community Council has been provided with details of the insurance cover of Lampeter Tree Services for a 12 month period from 6/10/2019. Resolved that Lampeter Tree Services be asked to proceed with the required works. Further resolved that the Community Council obtain quotes for tree replanting in due course.

203/2019-20 Cyfrifoldebau'r Cyngor i baratoi Cynllun yn nodi'r hyn y mae'n bwriadu ei wneud i gydymffurfio â'r ddyletswydd i Gynnal a Gwella Bioamrywiaeth o fewn ei feysydd gwaith cyfredol. /

Council's responsibilities to prepare a Plan setting out what it proposes to do to comply with the duty to Maintain and Enhance Biodiversity within its current work areas.

Rhodddwyd adroddiad ar bapur i'r Aelodau cyn y cyfarfod, ynghyd ag unrhyw ganllawiau a oedd ar gael. Cyflwynodd Deddf yr Amgylchedd (Cymru) 2016 ddyletswydd gryfach mewn cysylltiad â bioamrywiaeth a chydnerthedd ecosystemau (dyletswydd adran 6) ar awdurdodau cyhoeddus sy'n cyflawni'u swyddogaethau yng Nghymru. Mae dyletswydd adran 6 yn ei gwneud yn ofynnol i awdurdodau cyhoeddus 'geisio cynnal a gwella bioamrywiaeth cyn belled ag y bo hynny'n gyson ag arfer eu swyddogaethau'n briodol, gan hyrwyddo cydnerthedd ecosystemau wrth wneud hynny'. Mae galw ar y Cyngor Cymuned i gofnodi yr hyn yr y mae wedi'i wneud i gynnal a gwella bioamrywiaeth erbyn diwedd 2019. Penderfynwyd bod y Cyng M Rees a'r Clerc yn llunio cynllun / adroddiad i'w gymeradwyo gan y Cyngor llawn yn ei gyfarfod mis Rhagfyr 2019. Penderfynwyd ymhellach y dylid nodi'r Cyng M Rees fel 'pencampwr bioamrywiaeth' y Cyngor a dylid lunio bolisi bioamrywiaeth. /

Members were provided with a written report in advance of the meeting, together with any available guidance. The Environment (Wales) Act 2016 introduced an enhanced biodiversity and resilience of ecosystems duty (the section 6 duty) for public authorities

in the exercise of functions in relation to Wales. The section 6 duty requires that public authorities 'must seek to maintain and enhance biodiversity so far as consistent with the proper exercise of their functions and in so doing promote the resilience of ecosystems'. The Community Council is required to report on what it has done to maintain and enhance biodiversity by the end of 2019. Resolved that Cllr M Rees and the Clerk draw up a plan/report for approval of the full Council at its December 2019 meeting. Further resolved that Cllr M Rees be identified as the Council's 'biodiversity champion' and that a biodiversity policy be formulated.

204/2019-20 Adolygiad darpariaeth cynnal a chadw perthi ac ymylon priffyrdd Cyngor Sir Gâr. /

Carmarthenshire County Council's review of the maintenance provision of the highway hedges and verges.

Rhoddwyd adroddiad ysgrifenedig i'r Aelodau cyn y cyfarfod. Er bod y mater hwn yn cael ei adrodd er gwybodaeth yn unig, penderfynwyd anfon sylwadau at y Cyngor Sir yn pwysleisio bod cefnffyrdd bach yn ystyriaethau pwysig mewn hyn o beth.

Members were provided with a written report in advance of the meeting. Whilst this matter was being reported for information only, it was resolved that comments be sent to the County Council stressing that small back roads are important considerations in this regard.

205/2019-20 Nodi bod y Cyngor wedi rhoi swm o £60.00 am 2 dorch pabi. /
Noting that the Council has provided a sum of £60.00 for 2 poppy wreaths.

Yn ddiweddar, gosododd y Cyngor y torchau yn Llanddarog a Mynyddcerrig. Mae'r Cyngor, fel mater o bolisi, bellach yn darparu torchau newydd bob blwyddyn ar gyfer Sul y Cofio (pŵer adran 137). Penderfynwyd bydd y Clerc yn cael ei ad-dalu trwy siec gan y Cyngor am y swm o £60.00 ar ôl iddo gynhyrchu derbynneb gan y Lleng Brydeinig Frenhinol am iddo sicrhau y torchau drwy arian parod.

The Council recently placed the wreaths in Llanddarog and Mynyddcerrig. The Council as a matter of policy now provides new wreaths every year for Remembrance Sunday (section 137 power). Resolved that the Clerk be reimbursed through cheque by the Council for the sum of £60.00 upon him producing a receipt from the Royal British Legion as he secured the wreaths through cash.

206/2019-20 Fforwm er mwyn i Aelodau i godi adroddiadau / cwestiynau drwy'r
Cadeirydd. /

Forum in order for Members to raise reports / questions through the Chairman.

(a) Rhoddodd y Cyng J Youens adroddiad ar lafar ar gyfarfod diweddar Grŵp Cynghorau Cymuned y Gwendraeth. Penderfynwyd diolch i'r Cyng. Youens a nodi'r adroddiad. /

Cllr J Youens provided a verbal report on the recent Gwendraeth Group of Community meeting. Resolved to thank Cllr Youens and note the report.

(b) Darllenodd allan y Clerc e-bost gan y Cyng. J Williams. Dywed y Cyng Williams fod baneri'r Cyngor a hedfanwyd ym Mhorthyryhd a Llanddarog wedi eu tynnu i lawr ar ôl Sul y Cofio. Mae'r ddwy faner mewn cyflwr gwael a bydd angen rhai newydd. Bydd cyflwr baner Mynyddcerrig yn cael ei hadolygu. Penderfynwyd diolch i'r Cyng Williams ac i archebu 3 baner newydd. /

The Clerk read out an e mail from Cllr J Williams. Cllr Williams states that the Council's flags flown in both Porthyryhd and Llanddarog were taken down following Remembrance Sunday. Both flags are in poor condition and new ones are needed. The condition of the Mynyddcerrig flag will be reviewed. Resolved to thank Cllr Williams and to order 3 new flags.

207/2019-20 'Mewn-camera. / In-camera' –9pm.

Fe wnaeth y rhai nad oeddynt yn Aelodau'r Cyngor Cymuned, neu'r Clerc, adael y cyfarfod - heb ddychwelyd. Mae'r gwahardd oherwydd materion personél /staff yn cael ei thrafod. /

Those who were not Community Council Members, or the Clerk, departed the meeting - not to return. The exclusion is due to personnel / staffing matters being discussed.

208/2019-20 Materion Cyflog a lwfansau Cyfnod 8 2019-20 /

Salary and allowances matters Period 8 2019-20

Fe wnaeth bob Aelod derbyn copi o'r adroddiad o flaen llaw. Fe benderfynwyd derbyn yr adroddiad a chadarnhau talu'r symiau fel y cyflwynwyd. /

Each Member had been provided with a written report in advance of the meeting. It was resolved to accept the report and ratify the payment of the sums as presented.

209/2019-20 Adolygiad parhaol o sefyllfa ymrestru awtomatig /

Continued review of auto enrolment position

Fe wnaeth bob Aelod dderbyn adroddiad ysgrifenedig o flaen llaw'r cyfarfod. Fe wnaeth yr adroddiad amlinellu'r sefyllfa bresennol o ran cymhwysedd y Clerc ar gyfer ymrestru awtomatig. Nid yw'r Clerc wedi gofyn i ymuno gyda chynllun. Penderfynwyd nodi'r adolygiad fel y ganlyn. /

Each Member had been provided with a written report in advance of the meeting. The report outlined the present position in relation to the Clerk's eligibility for auto enrolment. The Clerk has not asked to join a scheme. Resolved to note the review accordingly.

210/2019-20 Rhestr diddordeb staff (cyflogaeth arall) /

Staff register of interest (other employment).

Fe wnaeth bob Aelod dderbyn adroddiad ysgrifenedig o flaen llaw'r cyfarfod. Penderfynwyd nodi'r adroddiad / rhestr. /

Each Member had been provided with a written report in advance of the meeting. Resolved to note the report / register.

211/2019-20 Ymddiswyddiad y Clerc a threfniadau ar gyfer hysbysebu'r swydd. / Resignation of the Clerk and arrangements for advertising the post.

Roedd y Clerc wedi rhoi ei ymddiswyddiad ysgrifenedig i'r Cadeirydd ar Dachwedd 4 2019. Derbyniwyd yr ymddiswyddiad. Dywedodd y Clerc fod ei benderfyniad i ymddiswyddo yn deillio o resymau personol.

Penderfynwyd hysbysebu'r swydd Clerc/Swyddog Ariannol Cyfrifol gyda'r un oriau a graddfa gyflog ag sy'n bresennol. Nododd yr Aelodau fod y cytundeb cyflogaeth wedi'i ddiwygio a'i ddiweddarau ym mis Medi 2019. Bydd y swydd yn cael ei hysbysebu cyn gynted â phosibl ar y gwefannau canlynol: Cyngor Cymuned Llanddarog, Un Llais Cymru a Chyngor Sir Caerfyrddin. Cadarnhaodd yr Aelodau y dylai'r hysbyseb swydd nodi bod sgiliau dwyieithog yn hanfodol. Rhaid derbyn ceisiadau erbyn 4pm, 29 Tachwedd 2019. Roedd yr Aelodau'n dymuno i hyn gael ei wneud trwy gyflwyno llythyr eglurhaol a CV yn hytrach na drwy ffurflen gais. Cadarnhaodd yr Aelodau y bydd y Cyngor llawn yn penderfynu ar restr fer yn ei gyfarfod ym mis Rhagfyr 2019 ac y bydd y Cyngor llawn yn cyfweld ag unrhyw ymgeiswyr ar y rhestr fer maes o law. Mae'r Cyngor yn debygol o ofyn am dystlythyrau gan yr ymgeiswyr hynny ar y rhestr fer.

Cyfeiriwyd at ddogfen ganllaw Un Llais Cymru lle dywedir y dylid anfon cymaint o ddogfennau a manylion priodol i ymgeiswyr ag y credir yn angenrheidiol. Yn hyn o beth, roedd yr Aelodau'n dymuno defnyddio'r hysbyseb swydd enghreifftiol a'r disgrifiad swydd a ddarperir gan Un Llais Cymru. Bydd y disgrifiad swydd yn cael ei diwygio ychydig i adlewyrchu'r ffaith mai dim ond un aelod o staff sydd gan y Cyngor ac mai'r Clerc hefyd fydd y Swyddog Ariannol Cyfrifol. Yn absenoldeb manyleb person, bydd y disgrifiad swydd / trosolwg swydd ar gael ar gais i ymgeiswyr a bydd yn dweud y canlynol arni: 'MAE'R DDOGFEN HON YN CEISIO DARPARU CANLLAW I YMGEISWYR AR NATUR DDYLETSWYDDAU'R CLERC I'R CYNGOR A BYDD HEFYD YN CAEL EI DEFNYDDIO GAN Y CYNGOR WRTH ASESU CEISIADAU AM Y SWYDD CLERC I'R CYNGOR'.

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The Clerk had given his written resignation to the Chairman on November 4 2019. The resignation was accepted. The Clerk stated his decision to resign was due to personal reasons.

It was resolved to advertise the post of Clerk / Responsible Financial Officer with the same hours and payscale as present. Members noted that the contract of employment was revised and updated in September 2019. The position will be advertised as soon as possible on the following websites: Llanddarog Community Council, One Voice Wales and Carmarthenshire County Council. Members confirmed that the job advertisement should specify that bilingual skills are essential. Applications must be received by 4pm, 29 November 2019. Members wished this to be done through submission of cover letter and CV as opposed to an application form. Members confirmed that the full Council will shortlist at its December 2019 meeting and that the full Council will interview any shortlisted candidates in due course. The Council is likely to seek references from those shortlisted candidates.

Reference was made to One Voice Wales guidance where it is stated that applicants should be sent as many documents and appropriate details as thought necessary. In this regard, Members wished to utilise the model job advertisement and job description provided by One Voice Wales. The job description will be slightly amended to reflect the fact that the Council only has one member of staff and that the Clerk will also be the Responsible Financial Officer. In the absence of a person specification, the job description / job overview will be available upon request to applicants and it will note that 'THIS DOCUMENT SEEKS TO PROVIDE A GUIDE TO APPLICANTS ON THE NATURE OF THE DUTIES OF THE CLERK TO THE COUNCIL AND WILL ALSO BE USED BY THE COUNCIL WHEN ASSESSING APPLICATIONS FOR THE POSITION OF CLERK TO THE COUNCIL'.

212/2019-20 Daeth y cyfarfod i ben am 9.10pm /
The meeting finished at 9.10pm

CADEIRYDD / CHAIRMAN

DYDDIAD / DATE