

CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

Cofnodion Cyfarfod Blynyddol Cyffredinol 2019 Cyngor Cymuned Llanddarog a gynhaliwyd ar y 8/5/2019 yn Neuadd Llanddarog - 7.30pm.

Minutes of the 2019 Annual General Meeting of Llanddarog Community Council held on the 8/5/2019 at Llanddarog Hall – 7.30pm

1/2019-20 Presennol / Present:

Cynghorwyr / Councillors: R Owen (Cadeirydd ymdd / ret. Chairman), R Jones, M Rees, J Williams O.B.E, W Evans, T Evans & R Newell.

Cyng Sir A Davies / *County Cllr A Davies (7.42pm).*
Clerc / *Clerk & Cyfieithydd / Translator.*

2/2019-20 Ymddiheuriadau / Apologies.

Cyng/Cllrs S Herridge, J Youens, H Jones & E Davies.

3/2019-20 Datganiadau o fuddiannau personol / Declarations of personal interest.

Dim / *None*

4/2019-20 Cyfle i'r cyhoedd i annerch y Cyngor ar eitemau'r agenda / Opportunity for the public to address the Council on agenda items

Dim / *None*

5/2019-20 Adroddiad y Cadeirydd ymdd. / Ret. Chairman's Report

Croesawodd y Cadeirydd pawb i'r Cyfarfod Blynyddol. Diolchodd y Cadeirydd i'r Aelodau a'r Clerc am ei chefnogaeth drwy'r flwyddyn. Rhoddodd y Cadeirydd adroddiad llawn o'i gwaith dros y Cyngor yn ystod y flwyddyn, gan ddatgan ei bod wedi bod yn anrhydedd i arwain y Cyngor. Rhoddwyd rhestr o wariant lwfans / cyllideb ddinesig ac fe wnaeth y Cyngor gadarnhau hwn. Fe wariwyd £135 a ddychwelwyd £165. Penderfynwyd nodi'r adroddiad. / *The Chairman welcomed everyone to the Annual Meeting. He thanked the Members and the Clerk for their support during the year. The Chairman gave a comprehensive report of his work during the year and stated that it had been an honour to lead the Council. A list of civic allowance / budget expenditure was provided, which the Council confirmed. £135 had been spent and £165 was returned. Resolved to note the report.*

6/2019-20 Etholiad Cadeirydd 2019/20 ac arwyddo datganiad derbyn swydd / Election of Chairman 2019/20 and signing of declaration of acceptance of office

Cynigiwyd y Cyng R Newell i fod yn Gadeirydd gan y Cyng J Williams ac eiliodd y Cyng M Rees. Etholwyd y Cyng R Newell yn unfrydol fel Cadeirydd. Diolchodd y Cyng R Newell i'r Cyngor a dywedodd ei fod yn anrhydedd i fod yn Gadeirydd Cyngor Cymuned Llanddarog. Roedd yn llawn ymwybodol o ddyletswyddau'r swydd ond yn hyderus y gallai wynebu'r dyletswyddau drwy cymorth yr Aelodau a'r Clerc. Fe wnaeth y Cyng R Newell darllen ac arwyddo y datganiad derbyn swydd o flaen y Clerc. Fe barhaodd y cyfarfod gyda Cyng R Newell yn y Gadair / *Cllr R Newell was proposed as Chairman by Cllr J Williams and seconded by Cllr M Rees. Cllr R Newell was unanimously elected as Chairman. Cllr R Newell thanked the Council and stated that it was an honour to be elected as the Chairman of Llanddarog Community Council. He*

was well aware of the responsibilities of the post, but was confident that he could cope with the assistance of his fellow Members and the Clerk. Cllr R Newell read and signed the declaration of acceptance office in front of the Clerk. The meeting continued with Cllr R Newell in the Chair.

7/2019-20 *Fe wnaeth y Cyng Sir A Davies mynychu'r cyfarfod am 7.42pm / County Cllr A Davies entered the meeting at 7.42pm.*

8/2019-20 *Atal Rheolau Sefydlog / Suspension of standing orders – 7.43pm*

Ar ôl cynnig gan Cyng J Williams ac eilio gan Cyng W Evans, penderynwyd dileu'r rheolau (parthed rheol 5e- Ni ellir ethol Aelod yn Gadeirydd neu Is Gadeirydd y Cyngor gyda llai na dwy flynedd o wasanaeth fel Aelod o'r Cyngor, gall hyn fod yn wasanaeth parhaol neu doredig.). / Following a proposal by Cllr J Williams and seconding by Cllr W Evans, it was resolved to suspend standing orders (5e refers - A Member cannot be nominated as Chair or Vice Chair of Council with less than two years service as a Member of Council, this could be continuous or broken service).

9/2019-20 *Etholiad Is-Gadeirydd 2019/20 ac arwyddo datganiad derbyn swydd / Election of Vice Chairman 2019/20 and signing of declaration of acceptance of office*

Cynigiwyd y Cyng M Rees i fod yn is-Gadeirydd gan y Cyng J Williams ac eiliodd y Cyng W Evans. Etholwyd y Cyng M Rees yn unfrydol fel is-Gadeirydd. Fe wnaeth y Cyng M Rees darllen ac arwyddo y datganiad derbyn swydd o flaen y Clerc. / Cllr M Rees was proposed as Vice Chairman by Cllr J Williams and seconded by Cllr W Evans. Cllr M Rees was unanimously elected as Vice Chairman. Cllr M Rees read and signed the declaration of acceptance of office in front of the Clerk.

10/2019-20 *Ail gyflwyno Rheolau Sefydlog / Reinstate standing orders – 7.46pm*

Ar ôl cynnig gan Cyng J Williams ac eilio gan Cyng W Evans, penderynwyd ail gyflwyno'r rheolau. / Following a proposal by Cllr J Williams and seconding by Cllr W Evans, it was resolved to reinstate standing orders.

11/2019-20 *Adolygiad Polisiau y Cyngor / Review of Council Policies*

Fe wnaeth bod Aelod derbyn copi o adroddiad o flaen llaw. Adolygwyd yr holl bolisiau. Penderynwyd (a) diwygio gorchymyn sefydlog 5e i ddarllen 'Ni ellir ethol Aelod yn Gadeirydd neu Is Gadeirydd y Cyngor gyda llai na dwy flynedd ddinesig o wasanaeth fel Aelod o'r Cyngor, gall hyn fod yn wasanaeth parhaol neu doredig' (b) dylid rhoi ystyriaeth i ddiweddarau'r polisi iaith Gymraeg yn ystod y flwyddyn a cyflwyno polisi cyfle cyfartal (c) dylid ychwanegu y Cyng M Rees i'r manded banc ochr yn ochr gyda'r Cyng W Evans, R Jones, J Youens, J Williams a'r Clerc. Fe fydd y manded yn cael ei adolygu yn gyson. Nododd y Cyngor hefyd y gofynion ar gyfer taliadau yn unol â'r rheoliadau ariannol a chadarnhaodd ymhellach y penderfyniadau presennol ar gyfer taliadau debyd uniongyrchol (ffioedd gwefannau neu asiant cyflogres). / Each Member had received a copy of a report beforehand. All policies had been reviewed. It was resolved to (a) amend standing order 5e to read 'A Member cannot be nominated as Chair or Vice Chair of Council with less than two civic years service as a Member of Council, this could be continuous or broken service' (b) that consideration be given to updating the Welsh language policy during the year and introducing an Equal Opportunities Policy (c) that Cllr M Rees be added to the bank mandate alongside Cllrs W Evans, R Jones, J Youens, J Williams and the Clerk. The mandate is to be kept under review. The Council also noted the requirements for payments as per the

financial regulations and further ratified existing resolutions for approving direct debits (website fees or payroll agent).

12/2019-20 Is-bwyllgor sefydlog cyffredinol y Cyngor a'r cylch gorchwyl / Council's general standing sub-committee and terms of reference.

Fe wnaeth bod Aelod derbyn copi o'r cylch gorchwyl arfaethedig o flaen llaw. Penderfynwyd mai Aelodau sefydlog yr is Bwyllgor fydd y Cadeirydd, y cyn cadeirydd uniongyrchol blaenorol a'r is Gadeirydd. Cytunwyd hefyd, pan fydd mater lleol yn cael ei drafod, i benodi un aelod arall o'r ardal hynny / Each Member had received a copy of the proposed terms of reference before the meeting. It was resolved that the standing members of the sub-committee should be the Chairman, the immediate past Chairman and the Vice Chairman. It was also agreed to appoint one additional Member when a local issue was being discussed.

13/2019-20 Apwyntiadau / Appointments

Penderfynwyd fel yr isod / It was resolved as follows:

1. Pwyllgor Ardal Un Llais Cymru / *One Voice Wales Area Committee;*
Cyng/Cllr M Rees & Cyng/Cllr R Jones fel eilydd/ as deputy.
2. Grwp Cynghorau Cymuned y Gwendraeth / *Gwendraeth Group of Community Councils;*
Cyng/Cllr J Youens & Cyng/Cllr M Rees fel eilydd/ as deputy.
3. Fforwm Cwar Torcoed / *Torcoed Quarry Forum;*
Cyng/Cllr R Newell & Cyng/Cllr R Owen.
4. Fforwm Cyswllt Cynghorau Cymuned a Thref Cyngor Sir Gâr (CSG) / *Carmarthenshire County Council's (CCC) Community & Town Council Liaison Forum;*
Cyng/Cllr R Jones & Cyng/Cllr J Williams.
5. Fforwm Cynllun Datblygu Lleol CSG / *CCC Local Development Plan Forum.*
Cyng/Cllr M Rees & Cyng/Cllr R Jones fel eilydd/ as deputy.

14/2019-20 Cynrychiolydd cymunedol ar gorff Llywodraethol Ysgol Llanddarog / Community representative on Llanddarog School's Governing Body.

Penderfynwyd rhestru y mater yma ar agenda cyfarfod Mehefin 2019 ar ôl cael eglurhad gan Gyngor Sir Caerfyrddin ynghylch tymor Mr T Jones. / Resolved to list this matter on the agenda of the June 2019 meeting after clarification be obtained from Carmarthenshire County Council as to the term of Mr T Jones.

15/2019-20 Mr LM Jones - Archwiliwr Mewnol cyfrifon 2018/19 /

Mr LM Jones - Internal Auditor for accounts 2018/19

Penderfynnwyd nodi fod Mr Jones wedi ei benodi eisioes (cyfarfod mis Ebrill 2019) / It was resolved to note that Mr Jones has already been appointed (April 2019 meeting).

16/2019-20 Cadarnhau y Clerc fel y Swyddog Ariannol Cyfrifol am 2019 / 2020 / Confirmation of the Clerk as the Responsible Financial Officer for 2019 / 2020.

Penderfynnwyd gadarnhau y Clerc / Resolved to confirm the Clerk.

17/2019-20 Cadarnhau yr Arolygydd Ariannol Mewnol am 2019 / 2020 /
Confirmation of Internal Financial Examiner for 2019 / 2020.
Penderfynnwyd gadarnhau y Cyng R Jones / Resolved to confirm Cllr R Jones.

18/2019-20 Swm lwfans / gyllideb ddinesig y Cadeirydd am 2019/2020 /
Chairman Civic allowance / budget sum for 2019 / 2020
Penderfynnwyd swm o £300 (Adran 137). / Resolved that the sum be £300 (Section
137).

19/2019-20 Diwrnod, amser a lleoliad cyfarfodydd /
Date, time and location of meetings
Penderfynnwyd cynnal y cyfarfodydd ar yr ail ddydd Mercher o'r Mis am 7.30yh (heblaw
Awst). Mae'r rhestr ar dudalen 5 o'r cofnodion yma. / It was resolved that the meetings
be held on the second Wednesday of the Month at 7.30pm (except August). The list
is on page 5 of these minutes.

20/2019-20 Hyfforddiant ar y côd ymddygiad a trefniadau ar gyfer unrhyw daliadau i'r
Aelodau / Training on the code of conduct and arrangements for any payments to the
Members.

- (a) Penderfynnwyd nodi fod hyfforddiant rhad ac am ddim gan y Cyngor Sir ar y Côd Ymddygiad wedi cael ei chynnig i bob Aelod (10fed a 16eg Mehefin 2019). Cyfeiriwyd at yr Rheolau Sefydlog mewn hyn o beth. / It was resolved to note that free training by the County Council on the code of conduct has been offered to all Members (10 and 16 of July 2019). Reference was made to the standing orders in this regard.
- (b) Penderfynnwyd y dylid gwneud unrhyw daliadau o £150 i Aelodau yng nghyfnod treth PAYE 12 o'r flwyddyn ariannol hon. Os bydd Aelod yn gadael y Cyngor cyn anfon y manylion gyflogres at yr asiant ar gyfer cyfnod 12 yna ni fydd yn cael y taliad. Gofynnodd y Clerc i'r Aelodau i gadarnhau yn ysgrifenedig ynghylch a ydynt yn hawlio'r £150 cyn gynted â phosibl. / It was resolved that any payments of £150 be made to Members in PAYE tax period 12 of this financial year. If a Member leaves the Council before the payroll data is sent to the agent for period 12 then they will not receive the payment. The Clerk asked that Members confirm their position in writing as to whether they are claiming the £150 as soon as possible.

21/2019-20 Daeth y cyfarfod i ben am 8pm / The meeting finished at 8pm.

Cyfarfodydd y Cyngor / Meetings of the Council

2019-2020

Mehfin / June 2019	Neuadd Porthyrhyd Hall
Gorffennaf / July 2019	Clwb/Neuadd Mynyddcerrig Club/Hall
Medi / September 2019	Neuadd Llanddarog Hall
Hydref / October 2019	Neuadd Porthyrhyd Hall
Tachwedd / November 2019	Clwb/Neuadd Mynyddcerrig Club/Hall
Rhagfyr / December 2019	Neuadd Llanddarog Hall
Ionawr / January 2020	Neuadd Porthyrhyd Hall
Anarferol (Praesept) Ionawr 2020/ Extraordinary (Precept) January 2020 dyddiad / date TBC	Clwb/Neuadd Mynyddcerrig Club/Hall
Chwefror / February 2020	Neuadd Llanddarog Hall
Mawrth / March 2020	Neuadd Porthyrhyd Hall
Ebrill / April 2020	Clwb/Neuadd Mynyddcerrig Club/Hall
Mai (gan gynnwys y cyfarfod blynyddol) May (including the annual meeting) 2020	Neuadd Llanddarog Hall

*** Gellir galw cyfarfodydd eraill yn ystod y flwyddyn fel bo'r angen**
Other meetings may be called during the year as required